

## **The Bishop Play Director - Request for Proposals & Job Posting**

### Request for Proposals

The John A Bishop Elementary School ("Bishop Elementary") PTO is looking for a director(s) for its annual after school play. We are seeking proposals from directors for our musical production. Auditions and rehearsals will begin in December or January, and the production will take place during a weekend in March or April.

Deadline: Cover letter and resume to Heather Breslau ([heather.breslau@gmail.com](mailto:heather.breslau@gmail.com)) by **September 30**.

### Job Posting

Who are you?

We are looking for experienced directors, and that experience can come in many forms: college, regional, professional, children's, or community theaters. You should have at least a few shows under your belt (or more), experience working with parent or other community volunteers, and you should be absolutely passionate about the power and fun of introducing musical theatre to elementary students.

We are...

J.A. Bishop School is based in Arlington, MA. Cast will include children in grades K-5 with the expectation for ensemble numbers for younger children. Older children may audition for lead roles or may participate in ensemble roles. In keeping with the goal of making the experience accessible to many children, we would also like to have children involved in the off-stage aspects of theatre production. Rehearsals are tentatively scheduled to take place after school two days/week (2:30 – 4:30) on Mon, Tues, Wed or Fri (days are flexible). Please state any expected conflicts in your cover letter. Compensation is \$2,500-\$3,000 depending on experience.

For over 10 years the Bishop Play has run a highly successful program, backed by many returning parent volunteers that are familiar with production tasks. Parent volunteers are available to help with the rehearsal / production planning (costumes, sets, ticket sales, program, etc.). The director should be comfortable planning and working with parent volunteer groups including making suggestions to make the rehearsal / production work well for all involved. The play will be produced in the school/auditorium. Sound equipment/a sound board is available. The play to be performed is yet to be determined. We are interested in your feedback on potential elementary musical plays that can be modified for large cast sizes (150+ students).

Proposal:

In your cover letter, please describe your vision for a school based play that includes a range of children (K-5), your specific and related experience with large casts, any anticipated conflicts with schedule, and compensation.