



## **Bishop School PTO Meeting Minutes**

**Date: June 13, 2018**

**Location: Bishop School Cafeteria**

**7pm**

### **Minutes**

Welcome and Introductions –Sarah Eastman opened the meeting with a brief outline of the agenda. At the time of introductions the following Bishop Community members were present: Sarah Eastman, Jeannine Ranaghan, Deborah Kokinos, Meredith Dimola, Mark McAneny, Ami Fatula, Anna Pisania, Jennifer Murphy, Sheelagh Stirling, Jen Davidson, Matt Miller, Ben Clark, Junko Nagano

- Minutes from the April 2018 meeting approved by Sarah Eastman.
- Principal Update (Mark McAneny):  
Congratulations to the Green Team for winning an award from the Massachusetts Dept. of Environmental Protection Agency. Thank you to Jen Davidson for all her efforts. Kindergarten screening and conferences were very successful. Bishop has 80 kindergarteners registered for next year. There will be 4 kindergarten classrooms. Some of the classrooms will be shifting. The speech and language room will be repurposed as a classroom. Ms. Higgins will be moving into the Art Room and the 4<sup>th</sup> kindergarten class will be taking Ms. Higgins classroom. Ms. Amato has decided to take the Arlington Literacy Coach Position so she will be leaving Bishop at the end of this year. Ms. Capaldo will be moving to the 3<sup>rd</sup> grade. Interviews are beginning for a new 4<sup>th</sup> grade teacher. Kindergarten teacher interviews will also begin soon. The District is working on the master schedule for the art and music specialists as they are shared throughout the district. Class placements have been completed. The class assignments will be mailed the week of July 30<sup>th</sup>. Class lists will not be distributed again this year. Stratton is exploring step up days this year where class assignments are distributed the last week of school so kids are able to go into their new classrooms before the end of the school year. Mr. Ham will be moving to the Gibbs next year. Some of the food service staff will be leaving Bishop to go to the Gibbs as well. One of the school goals for next year is to make the cafeteria a safer and more supportive place for the kids. This has been a great school year. Thank you to the PTO and the entire Bishop community for the support and resources.

- Teacher Update (Jennifer Murphy):

Thank you to the PTO for all the time and effort this year. There are no end of year conferences scheduled for Grades 1-5 but please email your child's teachers if you would like to set up a final check in. Report cards will go home on the last day of school. If a child is absent from school on the last day the report cards will be mailed home.

- Budget Update (Deborah Kokinos/Ami Fatula):

The budget being reported on today is through May. More income and expenses are expected in June. The final updated budget will be on the PTO website. Thus far we have raised 85% (\$82,000) of our budgeted fundraising goal. The Walkathon, Annual Fund and Camp Auction were big fundraisers this year. The Bear Fair raised approximately \$11,000 which is less than last year. This is mostly due to the weather and rescheduled date. The Bear Fair was still a hugely successful event for the community. Originally, the Bear Fair was projected to raise \$20,000 but this included the Used Goods Sale which should have been considered a separate event. Removing the Used Goods Sale reduces our projected goal to \$15,000. The Bishop community has been very generous in terms of money donated and time donated.

- Open PTO Board Positions:

The PTO is still in need of a Co-President and Co-Communications Coordinator for next year.

- Public Comment:

1. Jen Davidson – Would the PTO be willing to fund the Green Team next year and give us a budget? The activities would be adjusted to the amount that the PTO could fund. There is also a need for more parent participation if anyone is interested. The PTO Board requested that Jen Davidson submit a formal request and budget for the Green Team next year so it can be incorporated into the budget.